



Matthew H. Mead  
Governor

# WYOMING DEPARTMENT OF TRANSPORTATION'S AERONAUTICS COMMISSION AGENDA

Tentative Event Timeframes – September 28<sup>th</sup> – 30<sup>th</sup>, 2015

| Lander Community Center | & | The Inn At Lander Hotel |



Pete Schoonmaker  
Chairman

## Day One (1): Aeronautics Commission Work Sessions

Estimated Timeline:	Event Description:
<i>The Following Events Shall Be Held At The Lander Community Center:</i>	
11:30 A.M.	Commissioners Arrive in Lander (Staff arriving at 10:45 A.M.)
11:45 A.M. – 12:45 P.M.	Carry-In Lunch
12:45 P.M. – 1:00 P.M.	Break
1:00 P.M. – 3:00 P.M.	Workshop on Air Service Funding Prioritization
3:00 P.M. – 3:15 P.M.	Break
3:15 P.M. – 5:10 P.M.	15-Minute Airport Work Sessions
<i>The Following Events Shall Be Held At The Inn At Lander Hotel:</i>	
5:10 P.M. – 5:25 P.M.	Drive to Hotel – The Inn at Lander
5:25 P.M. – 6:00 P.M.	Check-In & Relax at Hotel
6:00 P.M. – 7:30/8:00 P.M.	WAOA's Welcome Reception (hors d'oeuvres only)
7:30/8:00 P.M. – 10:00 P.M.	Dinner Out

## Day Two (2): WAOA's Annual Conference & Banquet

Estimated Timeline:	Event Description:
<i>The Following Events Shall Be Held At The Lander Community Center:</i>	
7:40 A.M. – 7:50 A.M.	Drive to the Lander Community Center
8:00 A.M. – 8:45 A.M.	Buffet Breakfast
8:45 A.M. – 11:45 A.M.	WAOA Morning Speaker Events
11:45 P.M. – 1:00 P.M.	Lunch
1:00 P.M. – 4:45 P.M.	WAOA Afternoon Speaker Events
<i>The Following Events Shall Be Held At The Inn At Lander Hotel:</i>	
4:45 P.M. – 5:00 P.M.	Drive to the Inn at Lander Hotel
5:00 P.M. – 5:30 P.M.	Relax at Hotel
5:30 P.M. – 6:30 P.M.	Evening Reception
6:30 P.M. – 8:00 P.M.	Evening Banquet

## Day Three (3): Aeronautics Commission Business Meeting

Estimated Timeline:	Event Description:
<i>The Following Events Shall Be Held At The Inn At Lander Hotel:</i>	
7:00 A.M. – 8:00 A.M.	Continental Breakfast
8:00 A.M. – 8:15 A.M.	Hotel Check-Out
8:15 A.M. – 8:30 A.M.	Drive to Lander Community Center for Business Meeting
<i>The Following Events Shall Be Held At The Lander Community Center:</i>	
9:00 A.M. – 11:30 A.M.	Aeronautics Commission Business Meeting
11:30 A.M. – 12:15 P.M.	Pack-Up & Drive to Airport Hangar (Grab Fast Food Lunch)
12:30 P.M.	Depart from Lander Airport



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# WYOMING DEPARTMENT OF TRANSPORTATION'S AERONAUTICS COMMISSION AGENDA

## Business Meetings Agenda – September 30, 2015

| Lander Community Center | 950 Buena Vista Dr., Lander, WY 82520 |



Pete Schoonmaker  
Chairman

### Business Meeting Agenda – September 30, 2015 At 9:00 A.M.

**I. Call to Order**

**II. Roll Call**

**III. Introductions**

**IV. Adjustments to Agenda**

**V. Minutes**

A. Consideration of the Draft Meeting Minutes dated August 18, 2015 (*Index Tab 1*) – Vote

**VI. Updates/Discussions**

A. Chairman's Update – Chairman Schoonmaker

B. Administrator's Update – Administrator Byrne

C. Air Service Development Program Update – Ms. Taylor

1. General Matters

2. Standard Monthly Reports

a. Budget Forecast Report (*Index Tab 2*)

b. Percent of Grant Projects by City Report (*Index Tab 3*)

D. Engineering & Construction Program Update – Ms. Bean

1. General Matters

a. AIP Funding Prioritization (*Index Tab 4*)

2. Standard Monthly Report

a. Change Orders Report (*Index Tab 5*)

E. Planning & Programming Program Update – Ms. Yaffa

1. General Matters

2. Standard Monthly Report

a. Recovered State Funds Report (*Index Tab 6*)

F. Commission Secretaries Update – Secretary Pfister

1. General Matters



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Chairman

### Business Meeting Agenda – September 30, 2015 At 9:00 A.M.

#### **VII. Old Business**

A. No Old Business Matters

#### **VIII. Regular Business**

A. Consideration of the Wyoming Aviation Capital Improvement Program (WACIP) – Ms. Yaffa

1. FY15 WACIP Budget Modifications (*Index Tab 7*) – Vote
2. FY16 WACIP Budget Modifications (*Index Tab 8*) – Vote
3. FY17-20 WACIP Plan Modifications (*Index Tab 9*)

#### **IX. New Business**

A. Consideration of the Air Service Enhancement Program's (ASEP's) Proposed Rules – Ms. Taylor

1. Final ASEP Rule Draft (*Index Tab 10*) – Vote

#### **X. Recess**

A. 15 Minute Recess

#### **XI. Guest Presentation(s)**

A. Hot Springs County Commission – Mr. Brad Basse

1. Hot Springs County Airport Presentation (*15-30 Minutes*)

#### **XII. Announcements/Reminders**

A. Our next meeting shall be held via Teleconference on October 20, 2015.

B. Hot Springs County – Thermopolis Municipal Airport shall be holding a Grand Opening on November 7, 2015.

#### **XIII. Executive Session**

#### **XIV. Adjournment**

A. Consideration of Adjournment – Vote